



[Insert local Church logo / details]

Volunteer Role Outline

Role Title: [insert group name] Fellowship Group Helper (adults)

Responsible to: Wednesday Fellowship Leader

Purpose: To help provide a practical Christian witness to those who attend. To help provide a place where members feel safe and happy.

Responsibilities: [update as appropriate for the group]

- Provide a safe, caring environment for those who attend
- Help serve refreshments/meals according to health and hygiene practices
- Help set up necessary equipment /resources for the session
- Help clear up after the session
- Attend regular meetings to plan the sessions
- Follow guidance and instructions from the leader as to what tasks need to be carried out
- Ensure any safeguarding concerns are reported to leader/church safeguarding officer
- Complete the Foundation Safeguarding Training and renewed every 4 years
- Ensure DBS check is renewed every 5 years

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I have read and understood this Role Description for Wednesday Fellowship Helper and the Church Safeguarding Policy.

Signed: _____

Name: _____

Date: ____ / ____ / ____