[Insert local Church logo / details]

**Volunteer Role Outline**

Role Title: Parent & Toddlers/Babies Helper

Responsible to: Parent & Toddlers/babies Leader

Purpose: To help provide a practical Christian witness to those who care for children in our area. This could be parents or those with parental responsibility. To help provide a place where both adults and children can come and feel safe and happy; a place where their children can play together.

Responsibilities:

* Provide a safe, caring environment for both adults and children
* Attend Safeguarding Training at least every 4 years and ensure your DBS is renewed every 5 years.
* Develop positive relationships with families and children attending
* Follow instructions and guidance given by the leader
* Help with tasks e.g. registration, preparing drinks
* Help set up necessary equipment /resources for the session
* Help to clear up after the session

I have read and understood this Role Description and the Church Safeguarding Policy

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_ /\_\_\_\_\_ / \_\_\_\_\_