## **Rustington Methodist Church**

are seeking an administrator.

9 hours a week/ £23,088 pro rata
Three year fixed term contract.

Applicants should be competent in the use of IT, handling telephone enquiries and confidential information.

Applicants must be in sympathy with the mission of the Methodist Church and Christian ethos.

For application form contact <a href="mailto:rustingtonmethodistchurch@gmail.com">rustingtonmethodistchurch@gmail.com</a> closing date 30<sup>th</sup> June 2024 interviews 19<sup>th</sup> July 2024